

HOW TO SELL TICKETS

Learn how to list your tickets, edit your current listings and cancel a listing.

1. Log into your [Account Manager](#)
2. Click “manage my tickets”.

The screenshot shows the Account Manager interface for John Doe. The 'Your Invoice' section indicates no outstanding invoices. The 'Manage My Tickets' section offers options to transfer, print, donate, or sell tickets. A 'manage my tickets' button is circled in red.

Hello, John Doe
You are currently in Account 3114405
[edit my profile](#)

Your Invoice [New Invoices](#) | [Completed Invoice](#)

There are no outstanding invoices on your account. If you wish to view your invoice history please click on the link above.

Manage My Tickets

My Ticket Options

TRANSFER
Transfer tickets to friends.

PRINT
Print your ticket.

SELL
List your tickets for sale.

DONATE TICKETS
Donate your tickets to charity.

[manage my tickets](#)

3. Click on the month where your game takes place.

The screenshot shows a calendar for November 2015. A dropdown menu is open, showing months from August 2015 to January 2016. The 'November 2015' option is selected and circled in red. The calendar grid shows the date 11 on Wednesday.

November 2015 ▼

August 2015 (1 events; 2 tickets)
September 2015 (2 events; 5 tickets)
October 2015 (1 events; 2 tickets)
✓ November 2015 (3 events; 6 tickets)
December 2015 (2 events; 4 tickets)
January 2016 (1 events; 2 tickets)

		Tue	Wed
			4
8	9	10	11

4. Go to the date of the event you wish to manage and click the event.

January 2016

Sun	Mon	Tue	Wed
3 San Diego Ch... ⓘ	4	5	6
10	11	12	13

5. Click the “Sell Tickets” Button.

6. Select which seats you would like to sell.

Please Note: Only **Continuous** seat blocks can be posted together.

7. Click the “post for sale (# of tickets)” button.

7.

7.

5.

6.

San Diego Chargers
Sports Authority Field - 2:25 PM
Mobile Entry

ticket detail ticket history

Select an action below to manage your seats. ⓘ

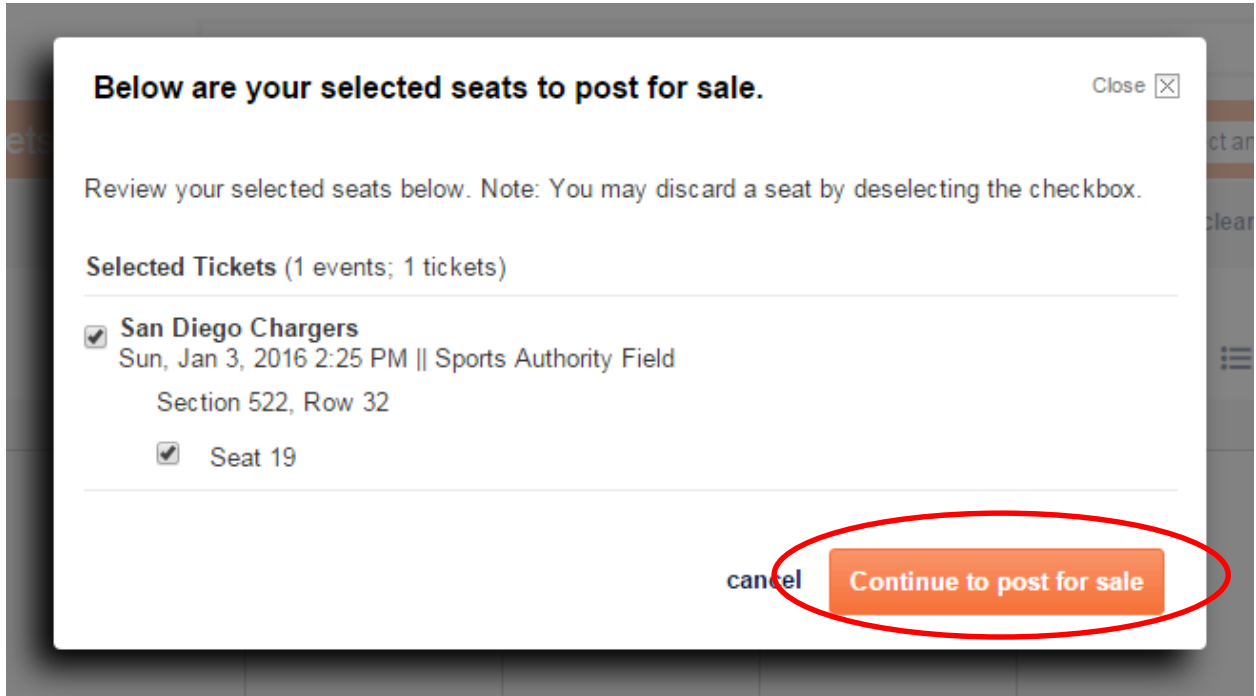
Print-at-Home Transfer tickets **Sell Tickets** Donate to Charity

on NFL Ticket Exchange

Section 522, Row 32 **You have 1 seat(s)** Select All

seat details	current entry method to event	ticket status
<input checked="" type="checkbox"/> Seat 19	Printed online confirmation no: 151111-19546	

8. Click the “Continue to post for sale” button.



9. Choose how you would like your tickets to be listed.

a. Pricing your tickets:

Fixed Price- stays the same until your tickets sell.

Market Price- amount changes depending on the market demand.

Declining Price- amount decreases as the event gets closer.

b. Select payout amount.

c. Select how you would like to get paid.

i. Direct Deposit

1. Enter your banking information

ii. Seller Credit

1. Money will be placed on your Denver Broncos season ticket account to be used at a later date.

JAN 3 SUN San Diego Chargers 2:25 PM | Sports Authority Field Section 522, Row 32, Seat 19 1 ticket

Pricing method **Fixed Price** Market Price Declining Price

Your payout \$ 9000.00 ea. ✓

Buyer sees \$10000.00 ea.

Remove listing Day of event Time of event

Seat details

Compare with similar tickets

a.

b.

c.

Choose how you want to get paid:

- Direct Deposit
- Seller Credit**

When your tickets sell, credit will be applied towards your Denver Broncos AccountManager account.




← go back

continue →

10. Click “continue”.

11. Click the box to “Agree to the Terms of Use” and click the “Submit Listing” button.

Listing Details

JAN 03 SUN	San Diego Chargers 2:25 PM Sports Authority Field	Section 522, Row 32, Seat 19 1 Tickets		
Pricing method  Fixed Price	Your payout  \$9,000.00 ea.	Buyer sees  \$10,000.00 ea.	Remove listing Day of event Time of event	Seat details

Total Payout Price

\$9,000.00

I agree to the **Terms of Use**

[← go back](#)

[Submit Listing →](#)

HOW TO EDIT AN EXISTING POSTED TICKET

1. Go to the game that you would like to edit.

January 2016

Sun	Mon	Tue	Wed
3 San Diego Ch... ⓘ 1	4	5	6
10	11	12	13

2. Click the “Edit Your Posting”

Manage My Tickets

Edit Your Posting

[← back to January](#)

JAN
3
SUN

San Diego Chargers
Sports Authority Field - 2:25 PM
Mobile Entry

There are no actions available for the seats below.

Section 522, Row 32 **You have 1 seat(s)**

seat details current entry method to event

Seat 19 Printed online confirmation no: 151111-19546

3. Click “Listed for sale”.

4. Click “edit posting”

Transfers Received | Transfers Sent | **Listed for sale** [← manage my tickets](#)

JAN
3
SUN

San Diego Chargers
2:25 PM | Sports Authority Field

Section 522, Row 32, Seat 19
1 ticket

Payout: \$9000.00 (Fixed price) Listing expires: 01/03/16 3:25 PM

edit posting **cancel posting**

5. Make the necessary edits to your posting and then click “continue”.

Edit Listing

Need help? See our [FAQs](#) or call 888-635-5944 or email us

JAN 3 SUN **San Diego Chargers** **Section 522, Row 32, Seat 19**
2:25 PM | Sports Authority Field 1 ticket

Pricing method Your payout Remove listing Seat details

Fixed Price ea. **Day of event**

Buyer sees **\$10000.00 ea.**



Choose how you want to get paid:

- Direct Deposit
- Seller Credit**

When your tickets sell, credit will be applied towards your Denver Broncos AccountManager account.

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[continue →](#)

6. Review and then click "Submit Listing".

You will be paid via Seller Credit

Applied to your Denver Broncos account.

Legal compliance when listing your tickets

It is your responsibility to comply with all ticket resale laws when listing your tickets. Tickets may also be offered for sale through our partner and affiliate sites at a different listing price and does not affect the amount you will be paid. Please note, selecting Declining or Market price setting may change your list price and amount you will be paid.



Listing Details

JAN 03 SUN	San Diego Chargers 2:25 PM Sports Authority Field	Section 522, Row 32, Seat 19 1 Tickets
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Pricing method	Your payout	Buyer sees	Remove listing	Seat details
Fixed Price	\$9,000.00 ea.	\$10,000.00 ea.	Day of event	
			Time of event	

Total Payout Price

\$9,000.00

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[Submit Listing →](#)

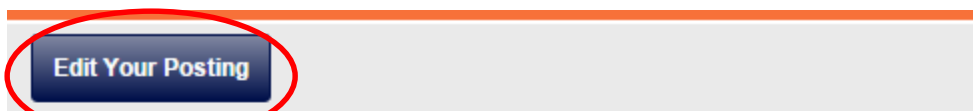
HOW TO CANCEL A POSTED TICKET

1. Go to the game that you would like to edit.

January 2016

Sun	Mon	Tue	Wed
3 San Diego Ch... ⓘ	4	5	6

2. Click "Edit Your Posting"



[← back to January](#)

JAN
3
SUN

San Diego Chargers
Sports Authority Field - 2:25 PM
📱 Mobile Entry

3. Click "Listed for sale"

4. Click "cancel posting"

Transfers Received | Transfers Sent | **Listed for sale**

[← manage my tickets](#)

JAN 3 SUN **San Diego Chargers** Section 522, Row 32, Seat 19
2:25 PM | Sports Authority Field 1 ticket

Payout: \$9000.00 (Fixed price)

Listing expires: 01/03/16 3:25 PM

[edit posting](#)

[cancel posting](#)

5. Click "Remove Listing"

Remove Listing

Need help? See our [FAQs](#) or call 888-635-5944 or email us

JAN 03 SUN **San Diego Chargers** Section 522, Row 32, Seat 19
2:25 PM | Sports Authority Field 1 Tickets

Pricing method ⓘ
Fixed Price

Your payout ⓘ
\$9,000.00 ea.

Buyer sees ⓘ
\$10,000.00 ea.

Remove listing
Day of event
1 hour after

[Seat details](#)

Total Payout Price

\$9,000.00

[← go back](#)

[Remove Listing →](#)